

**NORTH CENTRAL ESD
REGULAR BOARD MEETING
July 1st, 2021**

The North Central ESD Board of Directors met in regular session in the NCESD Conference Room, Thursday, July 1st, 2021.

Attending

P—Amy Derby, Chair -June 2023
A—Greg Greenwood, V. Chair -June 2023 – Via Zoom
P—Jeff Schott, -June 2021
P—Jim Doherty-June 2021
A—Kristen Neuberger-June 2023
P—Sarah Rucker -June 2021
P—Penny Grotting, Superintendent
P—Bob Dais, HR Director
P—Lynn Cowdry, School Success Admin.
P—Mercedes Herrera, Account Specialist
P—Kim Domenighini, Bus. Mgr.

Visitors:

CALL TO ORDER

Amy opened the Board Meeting at 6:11 p.m.

SWEAR IN NEW BOARD MEMBER:

Swear in new board member Robert Stone.

ELECTION OF OFFICERS FOR 2021-2022 – CHAIR AND VICE CHAIR:

Motion— Jeff, seconded by Jim, to nominate Amy for Chair.

VOTING—*Unanimously approved.*

Motion— Jim, seconded by Jeff, to nominate Greg for Vice Chair.

VOTING—*Unanimously approved.*

PUBLIC INPUT:

CONSENT AGENDA:

MINUTES & FISCAL RECEIPTS

The minutes & fiscal receipts from the June 10th, 2021 regular board meeting were distributed for review via email Wednesday June 23rd, 2021.

Motion— Jeff, seconded by Jim, to approve 5.1 – 5.2 of the Consent Agenda.

VOTING—*Unanimously approved.*

SUPERINTENDENT REPORT

- Elevator maintenance request, \$6,200, weight test.
- USDA visit/inspection for building loan. Checking ADA, building condition, report, and how NCESD conducts business (civil rights). Last time was three years ago, but only a report.
- Preparing for our move of offices. Surplus list, movers scheduled for July 8th.

Personnel Report

- Bob went through the HR Monthly Personnel Report Position Update for all of the school districts.
- These positions are hard to fill in most districts
- Currently we are looking for an Admin Asst. – SLP – Learning Specialist – OPK Family Health Coordinator at the ESD
- Penny is working on a plan if we can't get them filled. She has a contractor that will be able to give a day a week, possibly more. But we are keeping the position open.
- Hired SLP Assistant.
- Had to repost the Condon Custodian position. It's updated on the site, but not on the document.
- Sherman is still looking for a principal, there have been applicants and even an offer, but no hires. Jim asked about the Spray principal situation, Penny explained that the ESD will be helping to support the position if one of the two candidates doesn't work out. ESD already provide many services, it's a doable situation. Penny would attend board meetings and sign checks. There will be a cost. No final decisions have been made.
- Bob presented the board with the Collective Bargaining Agreement for classified/certified 21-24. Step 0 was removed from the salary schedule. First year 2.5% for licensed and 4.0% for classified, second year 2.5% & for both, third year 2.0% for both. The 4.0% for classified decision was made due to rising cost of minimum wage, in an attempt to bring it above.
- Classified maxes out at step 9, but there is a longevity clause adding a specific amount per hour afterwards.
- Arlington board and union ratified their contracts for both licensed and classified.
- Spray has bargained their licensed and classified.

School Improvement

School Success Administrator/Regional Educator Network Report

Student Investment Account

- Goes to:
 - Reducing class size
 - Student behavioral and mental health.
 - Ongoing community engagement
 - Increased instructional time
 - Well-rounded education
- Schools completed their reports and claimed their funds
- Submitted plan updates for 21-23 biennium

High School Success

- Goes to:
 - Access to advanced coursework
 - Access to college coursework
 - Access to CTE courses

- We're in the first year of doing this in a consortium with 5 of the North Central districts plus Dufur and South Wasco
 - Requirements:
 - Budget
 - Equity lens
 - Community engagement
 - Peer review (slideshow presentation outlining the plans in front of other districts)
 - Plan approval

OLD/UNFINISHED BUSINESS

Penny gave us the OPK Update from Carrie, not a lot going on this month, budget has been approved.

Penny gave us the Tech Update Fossil and Mitchell special funding for special construction for fiber, wouldn't have to wait for state match funds from the state. These funds are federal funds from the American Rescue Plan Act (ARP).

NEW BUSINESS:

- **Motion**— Jeff, seconded by Bob, to approve items listed with the condition of corrected depository.

VOTING—*Unanimously approved.*

Housekeeping Items – Designate for 2021-2022

- IDEA Fiscal Manager (*Penny Grotting*)
- Chief Administrative Officer (*Penny Grotting*)
- Authorization to Sign Checks/Custodian of Funds (*Penny Grotting, Kim Domenighini, Jeff Schott*)
- Budget Officer (*Penny Grotting*)
- Business Manager (*Kim Domenighini*)
- District Auditor (*Accuity LLC, Certified Public Accountants, PC*)
- Insurance Agent of Record (*Wheatland Insurance Center*)
- Official District Newspaper (*The Times-Journal*)
- Depositories for District Funds (*Bank of Eastern Oregon*)
- Set Borrowing Limit/Authorize Interfund Loans (*\$1,000,000 upon majority vote of Board*)
- Government Crime Policy (*\$100,000 – covers all employees*)
- Set Meeting Dates/Times/Location (*6-8 meetings yearly – 1st Thursday– 6 pm*)

- **Motion**— Jeff, seconded by Jim, to ratify contract.

VOTING—*Unanimously approved.*

Surplus – List.

NCESD has a list, but many items are still unknown. General surplus for items that have no place to go. Advertise in the paper,

- **Motion**— Jim, seconded by Jeff, to allow the district to dispose of highlighted items on the list, according to policy.

VOTING—*Unanimously approved.*

Presented Goodwill receipt.

EXECUTIVE SESSION

Executive Session 192.660 (2)(i) * To evaluate superintendent

Next meeting: September 2nd, 2021 6:00pm

ADJOURNMENT

With no further business, the meeting was adjourned at 7:15 p.m.

AMY DERBY, CHAIR

KIM DOMENGIHINI, BUS. MGR.